

Virginia Wireless E-911 Services Board

Project Management Monthly Activity Report

Vendor: L.R. Kimball
 Region/Locality: Tri-Cities
 Period: Nov-03

Activity Report					
Task	Locality	% Complete	Total Hours	Hours this period	Comments
Active Tasks					
WSP/LEC/Coordination and Testing				42.75	
Coordination/Scheduling of Deployment Tests	Region		4.75		
Coordinate with PSAPs on P2 ALI upgrades	Hopewell, Col Hts		21.00		
T-Mobile deployment attempt	New Kent		8.00		
Coordinate with Verizon LEC on P2 ALI upgrades	Hopewell, Col Hts		8.00		
Documentation of regional issues	Region		1.00		
REPORTING				11.00	
Prepare monthly reports	Region		8.00		
Review regional carrier status	Region		1.00		
Review and update database info	Region		2.00		
COST RECOVERY				5.00	
Assist with documentation for 03 True Up Appeal	New Kent		5.00		
TRAINING				0.00	
GIS/PLANNING FOR MAPPING				25.75	
Final review of RFP document, assist in release, assist with questions received	New Kent		18.75		
Meet concerning mapping display purchase	Petersburg		3.00		
Meeting to move forward on P2 mapping	Charles City		4.00		
PSAP PLANNING				24.00	
Meet concerning CPE/CAD interface purchase	Charles City		4.00		
Follow up on issues raised on deployments	Region		4.00		
Meet with PSAPs to check on P2 progress, formulate plan for deployment	New Kent, Charles City, Prince George, Petersburg		16.00		
				108.50	
Completed Tasks					
All PSAPs receiving Phase I calls					
All Phase II assessments are complete					
Phase II request letters have been submitted by Col Hts and Hopewell.					
New Kent mapping display RFP released 11-12-03					
			0	0	

Issues of Importance		
Issue	Actions Proposed to Resolve Issue	Comments